



**Bureau de normalisation
du Québec**

BNQ 9950-099/2025

**Consensus Standards — Development
and Maintenance Process**

INFORMATION DOCUMENT

BNQ 9950-099/2025

Consensus Standards — Development and Maintenance Process

*Normes consensuelles — Processus
d'élaboration et de maintenance*



Bureau de normalisation du Québec

The Bureau de normalisation du Québec (BNQ) is a standardization organization based in Quebec and created in 1961. It is one of the standards development organizations accredited by the Standards Council of Canada (SCC) and as such, is part of the National Standards System.

As an administrative unit of Investissement Québec (IQ), the BNQ produces standards that meet the needs of the industry, of public and para-public organizations, and of concerned groups.

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INTRODUCTION

The purpose of this information document is to describe the consensus standardization process used at the Bureau de normalisation du Québec (BNQ). This information document is intended for BNQ standards development committee members as well as clients and any other persons having an interest in the standards development activities of the BNQ.

The BNQ is a standards development organization accredited by the Standards Council of Canada (SCC). The SCC is the organization that coordinates all consensus standards development activities in Canada and represents Canada within the International Organization for Standardization (ISO).

The BNQ subscribes fully to the general principles of consensus standardization set out in the document ISO/IEC Guide 59, and has accepted the “Code of Good Practice for the Preparation, Adoption and Application of Standards” appearing in Annex 3 of the World Trade Organization’s (WTO) document *Agreement on Technical Barriers to Trade (TBT)*. The BNQ applies these principles as follows:

- a) The BNQ ensures that standardization projects under its responsibility are harmonized, where possible, with all National Standards of Canada (NSCs) or international standards.
- b) The BNQ ensures that its standards in no way contravene any law or regulation in force in Canada.
- c) The BNQ ensures that its standards have neither the purpose nor the effect of creating unnecessary obstacles to trade.
- d) The BNQ ensures that the guidelines set forth in its standards consider the health and safety of individuals, the protection of the environment and the promotion of sustainable development.
- e) The BNQ ensures that a consensus is obtained and maintained among interest groups represented during consensus standardization work.

The achievement of consensus requiring the resolution of important objections with regard to the content of a standard is a fundamental principle of standards development and an indispensable condition underlying the publication of standards. The BNQ subscribes fully to this principle while ensuring that every effort is made during discussions and negotiations to resolve major disagreements on technical aspects of a standard. These principles are defined in this information document and seek to ensure that standards published by the BNQ are accepted and widely used.

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1 PURPOSE AND SCOPE

This information document describes the consensus standardization process established by the Bureau de normalisation du Québec (BNQ) to meet the accreditation requirements of the standards development organizations of the Standards Council of Canada (SCC). This process is based on the requirements and guidelines set out in the document *Canadian Standards Development — SCC Requirements & Guidance for Accreditation of Standards Development Organizations* of the SCC.

NOTE — The consensus standardization process of the BNQ also relies on the guidelines provided in the document ISO/IEC Guide 59 and in the Code of Good Practice for the Preparation, Adoption and Application of Standards of the World Trade Organization (WTO).

This information document applies to the development and maintenance of standards published by the BNQ, including National Standards of Canada (NSCs).

2 NORMATIVE REFERENCES

2.1 GENERAL

The references below (including any amendment or errata) are normative references, and are therefore considered mandatory. They are essential to the understanding and use of this information document, and are cited in appropriate places in the text.

It should be noted that a dated (normative and informative) reference refers to that specific edition of the reference, while a non-dated reference refers to the latest edition of the reference in question.

NOTE — This information document also cites informative references, which are listed in an annex.

2.2 DOCUMENTS FROM STANDARDS BODIES

SCC (Standards Council of Canada) [<https://www.scc.ca>]

Canadian Standards Development — SCC Requirements & Guidance for Accreditation of Standards Development Organizations.

(Élaboration des normes canadiennes — Exigences et lignes directrices du CCN — Accréditation des organismes d'élaboration de normes.)

Canadian Standards Development — Requirements & Guidance — National Adoptions of International/Regional Standards and Other Deliverables.

(Élaboration des normes canadiennes — Exigences et lignes directrices — Adoption, sur le plan national, de normes internationales et régionales, et d'autres documents à caractère normatif.)